



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

December 11, 2025

Gary & Wendy Thompson
4771 Wilson Creek Rd.
Ellensburg, WA 98926

RE: ADU Application (AU-25-00010 Thompson) – Deemed Complete

Parcel #504434

Dear Applicants,

Kittitas County Community Development Services received an Accessory Dwelling Unit (ADU) application on December 5, 2025, to build an ADU on the subject property. The subject property is zoned Agriculture-20. The subject property land use is Rural-Working. This parcel is located off Wilson Creek Road, approximately 1.63 miles Northeast of Ellensburg, WA. CDS has reviewed your submitted materials and has determined that the application submittal packet is **complete**.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be published in the county newspaper of record and sent to all adjoining property owners, governmental agencies, and interested persons. This includes a 15-day comment period.
2. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
3. A decision will be issued based upon comments received, and the proposal's consistency with Kittitas County Code Title 17 Zoning, along with any other applicable codes and statutes.

If you have any questions regarding this matter, I can be reached by e-mail at zach.torrancesmith@co.kittitas.wa.us or by phone at 509-962-7079.

Sincerely,

Zach Torrance-Smith
Planner I
Kittitas County Community Development Services
411 N Ruby St #2
Ellensburg, WA 98926